



**Government of the District of Columbia  
Department of Health  
Board of Occupational Therapy**

**899 NORTH CAPITOL ST. NE – 2<sup>ND</sup> FLR.  
WASHINGTON, DC 20002**

**December 18, 2017**

**2:30pm-5:00pm**

**MEETING MINUTES**

**BOOT Mission Statement:**

**"To provide oversight to licensed professionals and ensure the health and safety of citizens and visitors in the District of Columbia through provision of health care services."**



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**BOARD MEMBERSHIP/ATTENDANCE: December 2017**

BOARD MEMBERS:		
	FRANK GAINER, CHAIR	Present
	TRACEY ELLIS, VICE CHAIR	Present
	ROXANNE ARNEAUD, MEMBER	Present
	CHARLES BOND, RRT, MEMBER	Present
	ANTHONY ROBERSON CONSUMER MEMBER	Present
STAFF:	ROBIN JENKINS–EXECUTIVE DIRECTOR	Present
	MAVIS AZARIAH– HEALTH LICENSING SPECIALIST	Present
	REBECCA ODRICK – INVESTIGATOR	Present
	LEONARD HOWARD-INVESTIGATOR	Absent
	GREGORY SCURLOCK –COMPLIANCE OFFICER	Absent
	DIANE MOORER – IT SUPPORT	
	PANRAVEE VONGJAROENRAT, ESQ. – ASSISTANT ATTORNEY GENERAL	Present
Visitors		



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OPEN SESSION December 2017: Call to Order: 2.56PM

	<b><u>Executive Director's Report:</u></b> Ms. Jenkins welcomed Mr. Roberson to the Board and also advised the Board of the new investigator assigned to the Board as Mr. Leonard Howard. She also thanked Ms. Rebecca Odrick the outgoing investigator for the years of service to the OT Board.	
	<b><u>Chairperson's Report:</u></b> The Board chair also welcomed Mr. Roberson to the Board and thanked Ms. Odrick for the years of dedicated service to the OT Board. The Board agreed to schedule the next Board meeting for March 26, 2018. The Board discussed the subject of unlicensed practice at the Department of Park and Revenue DPR and agreed for the DOH Director to have a discussion with the Director of DPR to address the issue. The Board agreed to conduct a 10 percent CEU audit to be reviewed at the March Board meeting. The chair also discussed with the Board and they agreed to schedule the Recreational Therapy town Hall meeting for May 2, 2018 at 5.30pm and the joint CEU training on LGBTQ with the SLP Board for March 8, 2018.	
	<b><u>Attorney's Report:</u></b>	
1218-01	The Board approved the September 2017 open session minutes.	ALL
1218-02	OT Board News Flash: Tabled	
	<b><u>Adjournment</u></b> This concludes the Public Open Session of the meeting, and pursuant to D.C. Official Code § 2-575(b), and for the purposes set forth therein, the Board will now move into the Closed Executive Session portion of the meeting.	

The meeting adjourned at 3.30pm. The next meeting of the Board is scheduled for **March 26, 2017.**

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Frank E. Gainer, Chairperson

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Date